

**NOTICE INVITING  
REQUEST FOR PROPOSAL (RFP)**

FOR

**Engagement of Professional Agency for Training of Life Skills  
including Employability Skill subject in Government ITIs of Odisha**

NIT NO: 4361

DATE: 02.03.2019

Issuer:

**Directorate of Technical Education & Training, Odisha**

**Killa Maidan, Buxi Bazar, Cuttack - 753001**

**Phone: 0671-2301061**

**Email: dtetorissa@gmail.com**

**<https://dtetodisha.gov.in/en/>**

**Address for Communication & Submission of Documents during Tender Period:**

**Directorate of Technical Education & Training, Odisha**

**Killa Maidan, Buxi Bazar, Cuttack - 753001**

**Phone: 0671-2301061**

**Email: dtetorissa@gmail.com**

**Notice Inviting Tender for EMPANELMENT WITH DIRECTORATE OF TECHNICAL EDUCATION AND TRAINING ODISHA (DTET) AS A Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha**

**No : 4361**

**Cuttack, Dated : 02.03.2019**

The Directorate of Technical Education & Training, Odisha invites Technical and Financial Proposals from Agencies of national and international repute for empanelment as **Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha.**

The RFP document can be downloaded from the website link <http://dtetorissa.gov.in/> with effect from 04.03.2019 (11 AM) to 19.03.2019 (2 PM) and response to this tender shall be deemed to have been done after careful study and examination of this document with full understanding of its implications.

Interested agencies are requested to submit the details to the undersigned as per the schedule indicated in the Fact Sheet, by post (Registered / Speed / Courier) at the office of the Directorate of Technical Education & Training, Odisha. Based on the eligibility criteria as mentioned in the RFP, the applicant agency will be selected.

For any further clarifications, please contact the Directorate of Technical Education & Training, Odisha on Phone Number: 9437006808/9437383787 during official working hours only (10 am to 5 pm).

Sd/  
Director,  
Directorate of Technical Education & Training, Odisha

## **DISCLAIMER**

The information contained in this Request for Proposal (hereinafter referred to either as "TENDER") document provided to the Bidders, by the Directorate of Technical Education & Training, Odisha, hereinafter referred to as DTET, or any of their employees, is provided to the Bidder(s) on the terms and conditions set out in this TENDER document and all other terms and conditions subject to which such information is provided.

The purpose of this TENDER document is to provide the Bidder(s) with information to engage as Professional Agency for improving employability of ITI Graduates with soft & communicative skills in addition to good quality domain skills, the Directorate of Technical Education and Training, Odisha is keen to engage Professional Agency to equip trainees of Government ITIs with appropriate 'Life Skills' including 'Employability Skills' and simultaneously to carry forward the Mission, Vision & Values (MVV) of 'The New ITI' system. This TENDER document may not be appropriate for all persons/agencies, and it is not possible for the DTET, their employees to consider the business/investment objectives, financial situation and particular needs of each Bidder who reads or uses this TENDER document.

Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this TENDER document and wherever necessary obtain independent advice from appropriate sources. DTET, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the TENDER document.

DTET may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this TENDER document.

## Fact Sheet

Sl. No.	Milestone	Date
1	Request for Proposal (RFP) document made available to the applicants	4 <sup>th</sup> March 2019
2	Last date for receiving queries	25 <sup>th</sup> March 2019
3	Response to queries (Pre-Bid Discussion)	26 <sup>th</sup> March 2019 at 11 AM in DTET, Odisha
4	Last date for receipt of Technical and Financial proposals (Sealed Envelope)	15 <sup>th</sup> April 2019 (2 PM)
5	Opening of Technical proposals	15 <sup>th</sup> April 2019 (4 PM)
6	Technical Presentation	18 <sup>th</sup> April 2019 (11 AM)
7	Opening of Financial proposals of applicants who qualify pre-qualification (technical) criteria	22 <sup>nd</sup> April 2019 (11 AM)
8	Letter of Award	To be intimated to selected Agency
9	Start Date	To be intimated to selected Agency
10	Cost of Tender (Demand Draft)	INR 5,000 (Rupees Ten Thousand Only)
11	Earnest Money Deposit (EMD) (Demand Draft)	INR 5,00,000(Rupees Five Lakhs Only)
12	Performance Bank Guarantee	10% of Total Professional Fee
13	Method of Selection	Two Stage L1 Bid
14	Contact Details	Directorate of Technical Education & Training, Odisha Killa Maidan, Buxi Bazar, Cuttack - 753001 Phone: 0671-2301061 dtetorissa@gmail.com

**Note:**

1. DTET reserves the right to change any schedule. Please visit the website mentioned in the RFP document regularly for the same.
2. Proposals must be submitted before the date, time and venue mentioned in the Fact Sheet. Proposals that are received after the deadline will not be considered.

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## RFP for Engagement of Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha

### 1. INTRODUCTION

#### 1.1 Preamble

Government of Odisha has been focusing for qualitative & quantitative expansion of Technical Education & Vocational Training (TVET) sector to capitalize youth force into the world of productive professionalism. The Mission, Vision, Values (MVV) and road map for reforms in TVET sector has been launched recently during June'2018 with mission to bring societal transformation through these skilled professionals nourished in Odisha TVET sector. The defined MVV for TVET sector in Odisha is shown at Appendix-I.

#### 1.2 Objective

For improving employability of ITI Graduates with soft & communicative skills in addition to good quality domain skills, the Directorate of Technical Education and Training, Odisha is keen to engage Professional Agency to equip trainees of Government ITIs with appropriate 'Life Skills' including 'Employability Skills' and simultaneously to carry forward the MVV of 'The New ITI'.

#### 1.3 Background

Employability Skill subject is one of the most important subjects under Craftsman Training Scheme (CTS) pattern implemented across vast network of Industrial Training Institutes (ITIs) in India. The subject was earlier known & implemented as 'Social Study' of 52 weeks (@ 2 hours per week) duration and later re-named as 'Employability Skill' by Directorate General of Training under Ministry of Skill Development and Entrepreneurship, New Delhi. The subject carries 50 marks of evaluation in All India Trade Test (AITT) conducted by National Council for Vocational Training (NCVT) with specified topics as below:

<b>Modules in 1<sup>st</sup> year</b>	<b>Duration</b>
English Literacy	20 hours
IT Literacy	20 hours
Communication Skills	15 hours
Entrepreneurship Skills	15 hours
Productivity	10 hours
Occupational safety, Health and Environment Education	15 hours
Labour Welfare Legislation	5 hours
Quality Tools	10 hours
<b>Total Hours of Training in 1<sup>st</sup> year</b>	<b>110 hours</b>

The Trainees are required to score atleast 35% marks for passing the subject in the AITT after completion of 1<sup>st</sup> year of training.

The Subject is required to be taught by qualified personnel with minimum of BBA & IT qualification and having proficiency in IT and all other above topics. The Trainers to Trainee ratio for imparting training in the Subject 'Employability Skill' is limiting to 1:500 on shift arrangement basis. The ITIs have been supported with appropriate infrastructure such as IT Laboratories, Communication & Personality Development Laboratories, libraries, games & sports facilities, cultural facilities, morning assembly / yoga facilities, Smart Classes etc which can be optimally used to take care of these aspects with hands-on practice approach.

Against this background, Government of Odisha through DTE&T intends to engage Professional Agency for undertaking the training on 'Life Skills including Employability Skills' in the Government-run ITIs. Also, Government of Odisha intends to build a few structural changes in the programme to make it more effective in regard to carry forward the MVV in a bigger way.

During 2<sup>nd</sup> year of training in the cases of 02 year duration courses / last 6 months in the cases of 1 year duration training , the trainees are required to be ready to go to various work sphere (for job placement or entrepreneurial activities) for which they are to be vigorously supported with demonstration of Life Skills including Employability Skills such as TQM, Design Thinking, Productivity, Sustainability & Values articulating the defined Mission, Vision & Values (MVV) launched by the State.

The required deliverables have been covered as part of the instructions provided in the Terms of Reference (ToRs) Section of this document.

#### **1.4 Instructions to the Applicants**

- (i)** Firms are hereby invited to submit their Request for Proposal (RFP) for providing their services to **Directorate of Technical Education & Training (DTET), Odisha**. Proposal so submitted shall form the basis for future negotiations and ultimately an agreement between the selected Agency and DTET.
- (ii)** A description of the assignment, terms of reference and its objectives are given in Section-2 of this document.
- (iii)** To obtain firsthand information on the assignment, the Agency may make visits to Odisha before submitting the proposal.
- (iv)** Please note that the expenditure incurred towards cost of preparing the proposal and negotiating the contract, including the site visits, are not reimbursable as a direct cost of the assignment.

- (v) DTET is not bound to accept any of the proposals submitted. DTET may reject any and / or all the proposals without assigning any reasons thereof.

### 1.5 Consortium

Keeping in view the scope of work, **Consortiums / Joint Ventures are NOT allowed.** Proposals from Bidders, applying individually shall be considered for evaluation. Firms applying in consortium / joint venture shall be summarily rejected. Firms/Agencies desirous of participating in this Bid should not have been debarred /blacklisted by any Central or State Government / Public Sector Undertaking.

## 2 Documents

2.1 The RFP document shall be available from the advertisement date till the bid due date on the website <http://www.dtetorissa.gov.in/>

2.2 Bidders are advised to submit their proposal in the appropriate formats specified in this document.

2.3 At any time before the submission of proposals, DTET may, for any reasons, whether at its own initiative or in response to a clarification requested by an invited Bidder, modify the document by amendment. The amendment will be notified in the website <http://www.dtetorissa.gov.in> and revised documents / clarification if any, shall also be uploaded on the website.

## 3 Pre-bid Meeting:

To address the queries of Bidders on the project scope and bid document, a pre-bid meeting is to be held as per below mentioned schedule.

Date : **26<sup>th</sup> March at 11.00 Hours**

Venue **DTE&T, Odisha, Cuttack**

**Bidders are advised to submit their queries addressed to the Director, DTET, Odisha latest by 29<sup>th</sup> March'2019.** The responses to the queries shall be uploaded in the website <http://www.dtetorissa.gov.in> after the pre-bid meeting as scheduled above.

## 4 Communications:

All communications including the submission of Proposal should be addressed to:

To,

**The Director,**

Directorate of Technical Education & Training, Odisha,

At-Killamaidan, PO-Buxibazar, Cuttack-753001

Phone: 0671-2301061 ; Email: dtetorissa@gmail.com

## 5 Schedule of Selection Process:

**As per Fact Sheet**

## 6 Preparation of Proposal

- (i) Bidders are requested to submit the proposals as per the attached formats only. **The proposals, which are not submitted in the required format, are liable to be rejected by DTET.**
- (ii) The requirement of information to be provided by the Bidder, i.e. the Technical and Financial Proposal, is described in Section-3 of this document. Bidders are requested to go through the RFP document carefully before preparing and submitting their proposal.
- (iii) The Bidders may be disqualified, if information sought in the RFP is not provided.
- (iv) Any proposals containing vague and indefinite expressions will not be considered.

## 7 Submission of Proposal

- (i) The Bidders should submit their proposals in two packets in the following manner:
  - a) **Technical Proposal:** (Marked “**Technical Proposal for engagement of Professional Agency for imparting Training of Life Skills including Employability Skill’ subject in Government ITIs of Odisha**” at the top of the envelope) should contain all the details sought by DTET as per Section – 3.2.
  - b) **Financial Proposal:** (Marked “**Financial Proposal for engagement of Professional Agency for imparting Training of Life Skills including Employability Skill’ subject in Government ITIs of Odisha**” at the top of the envelope) should contain the commercial proposal as per prescribed format in Annexure–B.
  - c) Both the envelopes shall be placed in an outer sealed cover marked as “**Proposal for engagement of Professional Agency for imparting Training of Life Skills including Employability Skill’ subject in Government ITIs of Odisha**”.
- (ii) The Bidders are advised in their own interest to ensure that completed proposal reaches the designated office at the address mentioned on or before the date stipulated in the document in **Section-4**.
- (iii) Proposals should be submitted through Speed Post/ Registered Post / Courier only.
- (iv) Proposals submitted through Telex / Telegraphic / Fax / Email / by hand will not be considered and shall be summarily rejected.
- (v) DTET will not be responsible for loss of proposal or for delay in transit.

- (vi) Proposals for both the stages shall be submitted in prescribed Performa along with other documents and placed in sealed cover addressed to the Director in the address as mentioned in this document in **Section-4**:

**8 Proposal Submission Deadlines:** The Bidders shall submit the proposals as per the timelines stated in **Section-5** of this document.

**9 Late Proposals**

Proposals received after the date stipulated in this document for submission mentioned in this RFP shall not be considered and shall be summarily rejected.

**10 Proposal Validity Period**

The proposals shall be valid for acceptance by DTET for a period of 120 days from the Bid Due Date.

**11 Proposal Evaluation**

- i. The Technical Proposals submitted on the time & date stipulated in this RFP shall be opened, in presence of Bidders who choose to remain present. The name of the Bidders who have submitted their proposals shall be announced.
- ii. Prior to evaluation of proposals submitted, DTET will determine whether each proposal is responsive to the requirements of the RFP. DTET may, in its sole discretion, reject any proposal that is not responsive hereunder. A proposal shall be considered responsive only if:
  - a) Proposal prepared have been as per the format specified in the RFP;
  - b) it is received by the due dates stipulated in the RFP including any extension thereof granted by DTET;
  - c) it is accompanied by the Bid Security Fee as per the provisions of this RFP;
  - d) it contains all the information (complete in all respects) as requested in the RFP;
  - e) it does not contain any condition or qualification; and
  - f) it is not non-responsive in terms thereof.
- iii. DTET reserves the right to reject any proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by DTET in respect of such proposals.
- iv. DTET will carry out the evaluation of all responsive proposals in the manner stipulated in the RFP document.

- v. Based on the evaluation of credentials submitted by bidders in the Technical Proposal, they shall be **evaluated**. Such pre-qualified bidders shall be invited for presentation before the Technical Evaluation Committee.
- vi. The Financial Proposals shall be opened in the presence of the qualified Bidders and evaluated by the Technical Committee.
- vii. DTET shall not entertain any query or clarification from Bidders who fail to qualify at any stage of the Selection Process.
- viii. Bidders are advised that the selection process shall be entirely at the discretion of the DTET. Bidders shall be deemed to have understood and agreed that DTET shall not be required to provide any explanation or justification in respect of any aspect of the selection process or selection.
- ix. Any information contained in the Proposal shall not in any way be construed as binding on DTET, its agents, successors or assigns, but shall be binding against the Bidder if the assignment is subsequently awarded to it.
- x. In case the successful agency, during any stage of execution of work, fails to deliver any item(s) in the scope of work within the stipulated time, then DTET has the right to deduct upto 10% of the quoted price of that particular item(s) for which such delay / non-delivery has occurred, after intimating the same to the Agency.

## **12 Bid Security**

### **12.1 Bid Security**

- i) A Bid Security of **Rs.5,00,000.00 (Rupees Five Lakh Only)** in the form of Demand Draft drawn in favor of “**Directorate of Technical Education & Training, Odisha**” and payable at any scheduled bank having branch in Cuttack, shall be submitted by all the Bidders along with the Technical Proposal & Financial Proposal in 03 (three) separate envelopes sealed in one main envelope.
- ii) Proposals not accompanied by the Bid Security shall be treated as non-responsive and be summarily rejected.
- iii) No interest shall be payable by DTET for the sum deposited as Bid Security.

- iv) The Bid Security of the unsuccessful bidders would be returned back within fifteen days of issuance of Letter of Intent to the successful Bidder.

**12.2** The Bid Security shall be forfeited by the DTET in the following events:

- i) If the proposal is withdrawn during the validity period or any extension thereof.
- ii) If the proposal is varied or modified in a manner not acceptable to DTET after opening of tender during the validity period or any extension thereof.
- iii) If the Agency tries to influence the evaluation process.
- iv) If the Preferred Agency withdraws its proposal during negotiations.

#### **14. Bid Processing Fee**

All bidders are required to pay **Rs.5,000/- (Rupees Five Thousand) only towards Bid Processing Fee** in the form of Demand Draft drawn in favor of “**Directorate of Technical Education & Training, Odisha**” and payable at Cuttack. **The Bid Processing Fee is Non-Refundable and is payable at the stage of Expression of Interest (Eoi).**

#### **15. TERMS OF REFERENCE**

**15.1** As per the syllabus prescribed by National Council for Vocational Training (NCVT) for the Craftsman Training Scheme (CTS), A 110 hour Employability skill Training programme is currently being conducted in ITIs across the country for 1<sup>st</sup> year (1 year duration trades) and 1<sup>st</sup> and 2<sup>nd</sup> year (in case of 2 year duration trades). DTET, Odisha believes that the above curriculum & content needs further refinement. Also, given the importance of Soft Skill both at and outside the workplace, DTET, Odisha believes that duration of the programme needs to be enhanced to ensure Interview preparedness and workplace readiness for which ‘Life Skills’ training needs to be introduced during last 6 months in the cases of 1 year duration trades and 2<sup>nd</sup> year in the cases of 2 year duration trades. All such training delivery methodology should also become more activity oriented, making the programme more impactful.

#### **15.2 Objectives of the Assignment**

The selected Professional Agency shall impart Employability and Soft Skills training to the trainees of 1<sup>st</sup> year (1 year duration trades) and 1<sup>st</sup> and 2<sup>nd</sup> year (in case of 2 year duration trades) through required numbers of qualified trainers at the Government ITIs of Odisha.

#### **15.3 Target Beneficiaries**

The Employability and Soft Skills training is targeted at around 28,000 trainees in 49 Government ITIs spread across 28 districts of Odisha as per district wise list attached at **Appendix-B** of this document (this number is likely to change due to establishment & operationalisation of more numbers of Government ITIs in the State / capacity expansion of existing Government ITIs in next 2 to 3 years). With a batch size of around 40 students, around 700 batches training needs to be completed within one

year for the existing strength.

#### **15.4 Scope of Work**

The agency is required to perform the following activities/services for a period of **2 (two) Years** i.e maximum duration of ITI training which may be further extended by a period of **2 (two) more years** on a yearly basis based on satisfactory performance of the Agency.

##### **A. Specific**

- a) Review the strengths and weaknesses of the existing NCVT “Employability Skills” curriculum
- b) Recommend inclusions of modules to mitigate the gaps in the existing curriculum to develop an integrated curriculum.
- c) Keeping the total classroom training as 110 hrs, deliver the revised programme in 1st year
- d) Introduce additional modules approximately 70 hrs in 2<sup>nd</sup> year programme of 2 year duration trades and suitably design modules for 1 year training trades in last 6 months.
- e) Students undergoing 1 year ITI programme receive 110 hrs, students undergoing 2 years ITI training received a total of 180 hrs of training
- f) Implement the programme simultaneously across all 1<sup>st</sup> and 2<sup>nd</sup> year trades
- g) Use the existing infrastructure “communications lab”, “e-library”, and “regular/smart classrooms” and other facilities of the Institute for better delivery
- h) Prepare a Program Implementation Plan for approval of DTET for 110 hrs in first year, ensuring the existing topics under ‘Employability Skill’ are covered and suggesting inclusion of additional topics that would meet the requirements of the modern industries.
- i) The Programme Implementation Plan should also have provision for 70 hrs of Life Skills training in the 2nd Year of a two-year ITI programme and suitably designed last six months of 1 year training programme, with a focus on workplace readiness, project based learning, preparation for interviews , design thinking, , sustainability based on the ‘Skilled-in-Odisha’ Mission, Vision and Values for New ITIs.

##### **B. General**

- (a) Prepare a Program Implementation Plan for approval of DTET based on the prescribed modules in 1<sup>st</sup> year as mentioned in **section 1.3** of this document.
- (b) Prepare a Training Schedule for approval by the Principal of the concerned ITIs.

- (c) Develop Training Curriculum on Life skills and Training Pedagogy
- (d) Prepare a panel of qualified personnel with BBA qualification + Certificate Course in Basic Computer Courses with proficiency in all the Employability Skill Modules / subjects.
- (e) Deploy required number of eligible personnel at the selected Government ITIs as 'Trainers' in Employability Skill subject.
- (f) Ensure that the Trainers deployed are regularly taking classes in the Employability Skill subject as per Time Schedule approved / notified by the Principal of the concerned ITIs.
- (g) Ensure that the Trainers deployed are productively utilizing the Smart Classrooms, IT Labs and Communication Labs for improving employability / self-employability of Trainees.
- (h) Ensure that the Trainers deployed are maintaining all required training records, evaluating Trainees periodically on the records as per norms of training.
- (i) Ensure that the Trainers thus deployed are assisting Principals and Training Officers in maintaining discipline as applicable for other Trainers at the Institute.
- (j) Monitor performances of all such Trainers deployed with monthly report submitted to the Principal.
- (k) Ensure that the Trainers deployed in ITIs to teach Employability Skill subject are stationed at ITIs since teaching is a day-to-day activity.
- (l) Ensure that the Trainers are at the disposal of the Principals in the matter of allowing permissible casual leaves not exceeding 15 days per calendar year and headquarter-leaving permission on Public Holidays.
- (m) Develop good quality e-contents for the subject / topics and use those while imparting training by the deployed Trainers at the ITIs. The e-contents developed by National Instructional Media Institute (NIMI), Chennai under the Ministry of Skill Development and Entrepreneurship, Government of India in Employability Skill Subject may be utilized in addition to the e-contents to be developed by the Agency. Agency to build in the cost of developing the e-content both for 1<sup>st</sup> and 2<sup>nd</sup> year training into the costing and response to the proposal

- (n) The attendance of the Trainers deployed shall be Biometric based, as applicable for other Instructional staff and trainees.
- (o) If the performance of the Trainer(s) is not satisfactory or the Trainer(s) is availing frequent leaves or the Trainer(s) is engaged in anti-institutional activities as reported by the ITI Principal, the Agency shall immediately review the situation and take corrective action as required, including Performance Development Plan and disengagement from the ITI if required at the interest of Academic progress of the project.
- (p) Performance appraisal and review of the trainers will be the responsibility of the agency
- (q) Handling of ITI level grievances pertaining to Employability Skill subject, if any.
- (r) Ensure Summative Assessment and Certification of students at the end of the 1<sup>st</sup> year as well as 2<sup>nd</sup> year, which shall be over and above the Assessment conducted by NCVT / SCVT.
- (s) Governance mechanism to be introduced at the State level to monitor the performance of the programme on a regular basis.
- (t) Continuous development of the 'Trainers' to be prioritized, and the agency would devise processes and mechanism for the same.

## 16. PAYMENT SCHEDULE

- a. The costing is to be made per head of Trainees to be imparted with training in Employability and Soft Skills as provided in this RFP.
- b. All payments shall be made by DTET as per parameters on payment schedules as below:

Parameters	Deliverables	%age of funds flow (Ideal)	Advance at the beginning of programme	End of 1 <sup>st</sup> quarter	End of 2 <sup>nd</sup> quarter	End of 3 <sup>rd</sup> quarter	End of 4 <sup>th</sup> quarter
Salary	State level programme managers deployed	2%	30%	20%	20%	20%	10%
Salary	Trainers deployed, for all shifts / units @ maximum 40 trainees in a batch across the ITIs	38%	30%	20%	20%	20%	10%
Logistics	Accommodation and Travel of trainers and programme managers	5%	30%	20%	20%	20%	10%
Contents	Curriculum and digital contents development	13%	30%	20%	20%	20%	10%
Training	Cost of consumables, stationary, printing, etc for training delivery	11%	30%	20%	20%	20%	10%

Branding	Branding and marketing for the ITI	2%	30%	20%	20%	20%	10%
IT	Use of IT Platforms	5%	30%	20%	20%	20%	10%
Assessment	Assessment & Certification beyond AITT	6%	30%	20%	20%	20%	10%
Conduct of Workshops / Seminars	Organizing and participation cost both for State and ITI level	6%	30%	20%	20%	20%	10%
Miscellaneous	Unforeseen Expenses	3%	30%	20%	20%	20%	10%
Overhead	Management Cost	9%	30%	20%	20%	20%	10%

## 17. SUBMISSION OF RFP

**17.1** The bids must be submitted in two separate sealed envelopes, both sealed inside a bigger envelope:

**17.2** Technical Proposal : **Envelope – I**

**17.3** Financial Proposal : **Envelope – II**

### **17.4** Technical Proposal

The Technical Proposal should be provided with the following information, using the format for technical proposal provided in Section-5 of this document:

- a) Letter of Proposal – **Annexure A1**
- b) Particulars about the Bidder – **Annexure A2**
- c) Financial Capacity of the Bidder – **Annexure A3**
- d) Experience of Bidder in Similar Projects (projects related to training on soft skills, entrepreneurship development, industrial safety and norms, labour welfare legislations, quality tools) – **Annexure A4**

*All the projects cited needs to be submitted by supporting credentials (work orders / purchase orders / agreements / completion certificates).*

- e) Power of Attorney – **Annexure A5**
- f) Bid Processing fees in the form of Demand Draft in favor of “**Directorate of Technical Education & Training, Odisha**” payable at Cuttack
- g) Bid Security in the form of Demand Draft in favor of “**Directorate of Technical Education & Training, Odisha**” payable at Cuttack

### **17.5** Financial Proposal

- a) The financial proposal should factor the remuneration for the Trainers & Programme Managers, accommodation, travel, printing & stationary, local conveyance, curriculum & digital content delivery, consumables for training delivery, branding and marketing for the ITI, usage of IT platforms, Assessment & Certification beyond normal AITTs, organizing State / District / Institute level

workshops/Seminars , overhead charges and all other out-of-pocket expenses related to deliver the training program.

- b) All costs must be expressed in Indian rupees only inclusive of all charges/taxes.
- c) Rates quoted by the bidders shall remain firm till the completion of assignment. No increase in rates for whatsoever reasons shall be entertained by DTET.

#### 17.6 Checklist for Submission

<b>A</b>	<b>Technical Proposal</b>	<b>Format</b>
1.	Covering Letter	Annexure A1
2.	Bid Security of <b>Rs.5,00,000/- (Rupees Five Lakh Only)</b>	Demand draft in favor of <b>Directorate of Technical Education &amp; Training, Odisha</b>
3.	Particulars of Bidder	Annexure A2
4.	Financial capabilities of the Bidder	Annexure A3
5.	Details of working experience /ability in similar assignments	Annexure A4 (series)
A	Working experience of undertaking and completing skill training	Annexure A4 (1)
B	Number of soft skill trainers on the payroll	Annexure A4 (2)
C	Working experience in employability skills project in ITIs	Annexure A4 (3)
D	Ability to bring in external funding from CSR / Trust / Philanthropic sources	Annexure A4 (4)
6.	Power of Attorney	Annexure A5
7.	Income Tax Returns from FY 2015-16 to 2017-18 (3 years)	Annexure A6
8.	Document(s) establishing the legal entity of the Bidder	Annexure A7
9	Profile / CV of Project management Team at the State level to be deployed for the assignment in Odisha	Annexure A8
<b>B</b>	<b>Financial Proposal</b>	Annexure B (i) and B (ii)

#### 18. EVALUATION CRITERIA

##### 18.1 Evaluation of Proposals

The bids of those Bidders which would meet the minimum conditions of eligibility specified in Section 18.2 of this document will be evaluated in two stages:

- i. Evaluation of Technical proposals
- ii. Evaluation of Financial proposals

##### 18.2 Pre-Qualification / General Eligibility Criteria:

The Bidders who qualify all the following criteria shall be qualified for submission of this RFP documents:

- A. Must be a legal entity (Authentic Proof)
- B. Has rendered 'Employability Skills / Soft Skills' training services to minimum of 10,000 (ten thousand) trainees (training completed) prior to the date of submission of this Bid Document(s) during the last 3 years (Authentic Proof)
- C. Must have an average annual turnover from training services of at least Rs.5 Crore over the last 3 financial years. (Authentic Proof)
- D. Must be an Income Tax Assesse for the last 3 (three) years. Certified copies of the IT returns filed by the firm in the last three years to be furnished.
- E. Should not have been black-listed by any Central or State Government(s) / Public Sector Undertaking.
- F. Has submitted the required non-refundable Processing Fee of Rs5,000/- in the shape of Demand Draft drawn at any Nationalized Bank in favour of **Director of Technical Education and Training, Odisha** payable at Cuttack

**18.3 Technical Proposal Evaluation** – The Technical Proposal evaluation of qualified bidders will be done out of **total 100 marks** as follows;

**A. Technical Competency (60 Maximum marks)**

- i. Working experience of undertaking and completing skill training (which has soft skills essential part of that) of more than 10,000 persons (1 mark for every additional 2,000 persons training completed over and above 10,000 persons like ; 2 marks for 12,000, 4 marks for 14,000.....10 marks for 20,000)—**Max. 10 marks**
- ii. The Bidder having an average annual turnover from training services (which has soft skills as one of its component) of at least Rs.5 Crore over the last 3 financial years (2 mark for additional 5 crore turnover like ; 2 mark for 10 crore, 4 marks for 15 crore, 6 marks for 20 crore , 8 marks for 25 crore, 10 marks for 30 crore )—**Max. 10 marks**
- iii. Number of trainers on the payroll of the organisation with more than two year of experience in life skills or such equivalent programme (1 marks for every 10 such qualified trainers like ; 1 mark for 10 Trainers, 2 mark for 20 Trainers, 3 marks for 30 Trainers, 4 mark for 40 Trainers, 5 mark for 50 Trainers, ) – **Max. 5 marks**
- iv. Working experience in employability skills project in ITIs of any part of country (with minimum 1000 trainees) on or before the date of submission of bid (3 mark for every additional 500 persons training like ; 3 marks for 1500 trainees, 6 marks for 2000 trainees, 9 marks for 2500 trainees, 12 marks for 3000 trainees, 15 marks for 3500 trainees,) -- **Max. 15 marks**

- v. Ability to bring in external funding from CSR / Trust / Philanthropic sources to implement life skill training in skilling programmes with documentary evidence (3 marks for minimum 10% contribution and multiple of 3 marks for each additional 10% contribution , maximum upto 50% contribution)-- **Max. 20 mark**

*(Note: As regards point No (v) above, the objective is to get support under CSR / Trust / Philanthropic sources by the bidders on competitive basis so that the amount chargeable per trainee shall be reduced)*

## **B. Technical Presentation (40 marks)**

The Bidders are required to make Power Point Presentation for maximum 45 minutes on following parameters out of his own past experience & synergizing the present proposed assignment

Parameters	Maximum Marks
Approach & Training Methodology	5
Design & Delivery of Contents through innovative method	4
Quality Assurance Framework to promote Skilled-in-Odisha brand	4
Fixing Absenteeism of Trainees	3
Train the Trainers vis-a-vis relationship with domain Trainers	3
Assessment & Career Counselling of Trainees	4
Part of Institutional Administration & own Management Unit	3
Relationship with Industries & stakeholders	3
Inculcating Design Thinking	4
Community Branding with Sustainability	4
Inculcating leadership in trainees & their welfare	3

**18.4 Technical Score** - The total score secured by the bidders in technical evaluation is the Technical Score (TS) out of 100 marks. Bidders scoring **80 marks or more** in the Technical Score will be qualified for opening of their financial bids.

### **a) Opening of Financial Proposal:**

The financial proposal of those bidders qualified in the Technical Score shall be opened and evaluated in presence of such bidders.

The score shall be computed as follows:

**Financial Score:** The lowest financial proposal (FM) will be given a financial score of 100 marks. The financial scores of other proposals will be computed as follows:

$$F = 100 \times FM/F1$$

(F1 = amount of Financial Proposal of any Bidder for the assignment)

*(Note: The financial proposal shall be exclusion of support under CSR / Trust / Philanthropic sources)*

### **b) Combined Evaluation & Scoring:**

- i. Combined Score-The Combined Score shall be evaluated based on the Technical Score (TS) and Financial Score (FS):

$$\text{Combined Score} = 0.7 \times (\text{TS}) + 0.3 \times (\text{FS})$$

- ii. The Bidder to obtain the **Highest Combined Score** shall be the Preferred Bidder.

- iii. The decision of DTET as regards to acceptance/rejection of eligibility for parties who apply shall be final and binding.
- iv. Notwithstanding the above, DTET reserves the right to accept or reject any or all bids or to annul the bidding process.

## **19. Negotiations**

Contract negotiations will then be scheduled with Preferred Agency. Negotiations will commence with a discussion of technical proposal, the proposed concept, staffing and price proposals.

- a. After the contract has been successfully negotiated, Preferred Agency will be issued Letter of Intent by DTET. If the negotiations do not reach any conclusions and if the first Preferred Agency withdraws his proposal, DTET may then invite Second Best Bidder for the negotiations.
- b. The other Bidders, which did not meet the Minimum Eligibility Conditions at EOI stage or not shortlisted for other stages of evaluation, or also the Bidders who were technically qualified but were not selected except the second best Bidder, will be informed by DTET that they were unsuccessful. The Bid Security of such Bidders will be refunded within 15 days after issue of Letter of Intent to the successful Bidder.
- c. No information on the evaluation proposal will be disclosed to any person other than those directly concerned with the selection process. Proposals of any Bidder, who tries to influence the evaluation is liable to be rejected.

## **20. Performance Security**

Performance Security equivalent to **10 (ten) percent of the total cost of Financial Proposal** shall be furnished from a Nationalized/Scheduled Bank, after issue of the Letter of Intent to the successful bidder and before the signing of the agreement with the successful bidder, in form of a Bank Guarantee. For the successful bidder, the Performance Security will be retained by DTET until the completion of the assignment by the successful bidder and be released 60 (Sixty) Days after the completion of the assignment.

## FORMATS OF TECHNICAL PROPOSAL

**Annexure - A1**

### Letter Format of Technical Proposal

To

**The Director,**  
Directorate of Technical Education & Training, Odisha,  
At-Killamaidan,  
PO-Buxibazar,  
Cuttack-753001

**Sub: "Proposal for Engagement of Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha"**

### Regarding Technical Proposal

Dear Sir,

1. With reference to the RFP dated \_\_\_\_\_ for the above captioned project, and clarification issued by DTET thereof, I \_\_\_\_\_, having examined all relevant documents and understood their contents, hereby submit our Proposal for selection as Agency for providing services for '**Engagement of Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha**'. The proposal is unconditional and unqualified.
2. All information provided in the Proposal and in the Appendices is true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of appointment as the Agency for the aforesaid Project.
4. I shall make available to DTET any additional information it may deem necessary or require for supplementing or authenticating the Proposal.
5. I acknowledge the right of the DTET to reject our application without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I certify that in the last three years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor

have had any contract terminated by any public authority for breach on our part.

I declare that:

- a. I have examined and have no reservations to the RFP Document, including any Addendum issued by the DTET;
  - b. I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with the DTET or any other public sector enterprise or any Government, Central or State; and
  - c. I hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
7. I understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Agency, without incurring any liability to the Bidders.
  8. If our firm is qualified, we shall make a technical presentation to DTET on the date, time and venue specified upon intimation received from DTET.
  9. The undersigned is authorized to sign the documents being submitted through this RFP. (A copy of Power of Attorney is enclosed)
  10. In the event our firm is selected as the Agency for this project we shall enter into an agreement with DTET.
  11. The Financial Proposal is being submitted in a separate cover. This Technical Proposal read with the Financial Proposal shall constitute the Application which shall be binding on us.
  12. I understand that, during any stage of execution of work, if our firm fails to deliver any item(s) in the scope of work within the stipulated time, then DTET has the right to deduct upto 5% of the quoted price of that particular item(s) for which such delay / non-delivery has occurred, after intimating the same to our firm.
  13. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

Yours faithfully,

(Signature, name and designation of the authorized signatory) (Name and seal of the Bidder)

**Particulars of the Bidder  
(Technical Proposal)**

**General Information about the Firm:**

- a) Name of Company or Firm:
- b) Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):
- c) Country of incorporation:
- d) Registered address:
- e) Year of Incorporation:
- f) Year of commencement of business:
- g) Principal place of business:
- h) Brief description of the Company including details of its main lines of business
- i) **Name, designation, address and phone numbers of authorized signatory of the Bidder:**
  - i) Name:
  - ii) Designation:
  - iii) Company:
  - iv) Address:
  - v) Phone No.:
  - vi) Fax No. :
  - vii) E-mail address:

(Signature, name and designation of the authorized signatory)

For and on behalf of .....

## Financial Capacity of the Bidder

Sl. No.	Financial Year	Annual Turnover (In Rs)
1.	2017-18	
2.	2016-17	
3.	2015-16	

**Certificate from the Statutory Auditor**

This is to certify that..... <Name of the Bidder> has received the payments shown above against the respective years on account of rendering training services and the Average Annual Turnover of the Firm in the last three years is Rs.\_\_\_\_\_ (In words)

**Name of the audit firm:**

**Seal of the audit firm**

**Date:**

(Signature, name and designation of the authorized signatory)

Note: In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

**Annexure- A4 (1)**

**Working Experience / Ability of the Bidder in similar assignments  
(Working experience of undertaking and completing skill training)**

The following information should be provided in the format below for each Eligible Project for which your firm was legally contracted by the Client stated as a single entity.

SN	Assignment Name	
1	Name, fax, email of the Client Representative:	
2	Time when the assignment was carried out : Start Date End Date	
3	Location	
4	Contract Value	
5	Narrative Description of the Scope of work of the assignment	
6	Description of Actual Services provided by your Staff	
7	Status of the assignment	
8	Total students completed training	

Signature, name and designation of the authorized signatory)

**IMPORTANT:**

1. Use separate sheet for each Eligible Project
2. Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc. The submitted testimonial MUST contain detailed description of work (Scope of Work and TOR) carried out by the Bidder.

**Working Experience / Ability of the Bidder in similar assignments  
(Number of soft skill trainers on the payroll)**

The following information should be provided in the format below for each Eligible Project for which your firm was legally contracted by the Client stated as a single entity.

SN	Assignment Name	
1	Name, fax, email of the Client Representative:	
2	Time when the assignment was carried out : Start Date End Date	
3	Location	
4	Contract Value	
5	Narrative Description of the Scope of work of the assignment	
6	Description of Actual Services provided by your Trainer	
7	Status of the assignment	
8	Total number of soft skill trainers on the payroll	

Signature, name and designation of the authorized signatory)

**IMPORTANT:**

1. Use separate sheet for each Eligible Project
2. Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc. The submitted testimonial MUST contain detailed description of Trainer.

**Working Experience / Ability of the Bidder in similar assignments  
(Working experience in employability skills project in ITIs)**

The following information should be provided in the format below for each Eligible Project for which your firm was legally contracted by the Client stated as a single entity.

SN	Assignment Name	
1	Name, fax, email of the Client Representative:	
2	Time when the assignment was carried out : Start Date End Date	
3	Location	
4	Contract Value	
5	Narrative Description of the Scope of work of the assignment	
6	Description of Actual Services provided	
7	Status of the assignment	
8	Total number of students trained	

Signature, name and designation of the authorized signatory)

**IMPORTANT:**

1. Use separate sheet for each Eligible Project
2. Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc. The submitted testimonial MUST contain detailed description of ITIs.

**Annexure- A4 (4)**

**Working Experience / Ability of the Bidder in similar assignments  
(Ability to bring in external funding from CSR / Trust / Philanthropic sources)**

The following information should be provided in the format below for each Eligible Project for which your firm was legally contracted by the Client stated as a single entity.

SN	Assignment Name	
1	Name, fax, email of the Client Representative:	
2	Time when the assignment was carried out : Start Date End Date	
3	Location	
4	Value	
5	Narrative Description of the Scope of work	
6	Description of Actual Services provided	
7	Status of the assignment	
8	Total amount leveraged	

Signature, name and designation of the authorized signatory)

**IMPORTANT:**

1. Use separate sheet for each Eligible Project  
Please provide proof of eligible projects undertaken like a copy of completion certificate from the client/Copy of work order/copy of agreement etc. The submitted testimonial MUST contain detailed description of assignment .

**Power of Attorney (Sample)**

Know all men by these presents, we, .....<Name of Firm and address of the registered office> do hereby irrevocably constitute, nominate, appoint and authorize Mr / Ms..... son/daughter/wife of ..... and presently residing at ....., who is presently employed with us and holding the position of ..... as our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for engagement off**Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha**, including but not limited to signing and submission of all applications, bids, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to DTET, representing us in all matters before DTET, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with DTET in all matters in connection with or relating to or arising out of our proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with DTET.

AND, we do hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ..... THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 20\*\*

For .....

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized Accepted

.....

(Signature, name, designation and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp

paper of Rs. 50 (fifty) and duly notarized by a notary public.

**FORMAT OF FINANCIAL PROPOSAL**

**Annexure – B (i)**

**B FINANCIAL PROPOSAL**

**Covering Letter**  
(on the Agency’s letterhead)

To

**The Director,**  
Directorate of Technical Education & Training, Odisha,  
At-Killamaidan,  
PO-Buxibazar,  
Cuttack-753001

**Sub: “Proposal for Engagement of Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha”**

**Regarding Financial Proposal**

Dear Sir,

I, \_\_\_\_\_,  
enclose herewith our Financial Proposal for Engagement of **Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha**”.

The financial proposal does not contain any conditions and is submitted as per the prescribed format. In case of any discrepancy, our firm will be solely responsible for the same.

I agree that this offer shall remain valid for 120 days from the bid due date or such further period as may be mutually agreed upon.

Yours faithfully,

Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Designation \_\_\_\_\_

**FINANCIAL PROPOSAL**

**Name of Work: “Proposal for Engagement of Professional Agency for Training of Life Skills including Employability Skill subject in Government ITIs of Odisha”**

Details	Amount in Rs.		
	Contribution of DTE&T	External fund contribution by the Agency	Total
Rate per student per annum			
GST			
<b>Total Training Cost per Student per annum (Including GST) in Rs.</b>			

**Note:**

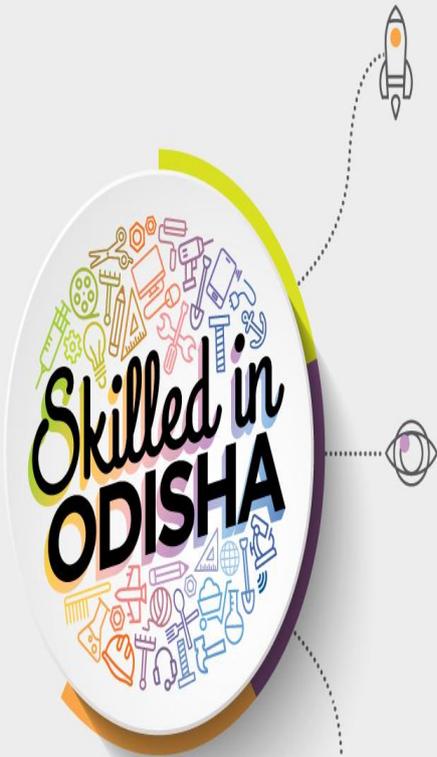
- a. GST as applicable shall be paid extra.
- b. No conditions should be attached to the price proposal.
- c. The amount should be quoted in both figure and words. In case of discrepancies in the prices mentioned in the figure and word, the prices mentioned in the words shall be considered as final price.
- d. Agency shall quote all-inclusive Cost (i.e. cost should be inclusive of taxes, transportation, study material, training/hand-holding, lodging/ boarding, remuneration for staff, insurance, and all other expenses) for successful completion of training.

*(Note: The financial proposal shall be exclusion of support under CSR / Trust / Philanthropic sources)*

Signature of the Agency:

Address:

Date:



## OUR MISSION

- Transform society through skilled professionals

## VISION 2020

- Our physical, digital and intellectual infrastructure will be among the best in the country
- At least a third of our graduates will be women
- We will provide a nurturing environment to create great entrepreneurs and globally employable ITI graduates
- We will forge industry-partnerships at an international level
- Our students and teachers will be Warriors of the Planet to lead Sustainability

## OUR VALUES

- Human centricity
- Discipline
- Integrity
- Teamwork
- Creativity



**List of Government ITIs with trainee's strength during 2018-19 (Appendix-B)**

SL#	District	Institute	Admission 2018-19	2nd Year as per Admission 2017-18	Total Students in ITI
1	Angul	ITI Talcher, Anugul	568	450	1018
2	Balasore	ITI Balasore	665	492	1157
3	Baragarh	ITI Bargarh	136	188	324
4	Baragarh	ITI Bheden, Bargarh	84	42	126
5	Bolangir	Gandhamardana ITI, Bolangir	182	124	306
6	Bolangir	ITI Bolangir	327	300	627
7	Boudh	ITI Boudh	215	192	407
8	Cuttack	ITI Cuttack	1109	1079	2188
9	Cuttack	Madhusudan ITI, Cuttack	178	234	412
10	Deogarh	ITI Barkote, Deogarh	62	77	139
11	Dhenkanal	ITI Dhenkanal	236	276	512
12	Gajapati	ITI Chandragiri, Gajapati	42	42	84
13	Gajapati	ITI Gumma, Gajapati	63	63	126
14	Gajapati	ITI Raigada, Gajapati	42	42	84
15	Ganjam	ITI Berhampur, Ganjam	2046	1192	3238
16	Ganjam	ITI Chhatrapur, Ganjam	425	354	779
17	Ganjam	ITI Hinjilcutt, Ganjam	620	502	1122
18	Ganjam	ITI Purusottampur, Ganjam	413	413	826
19	Ganjam	ITI, Shergarh, Ganjam	63	0	63
20	Jajpur	ITI Jajpur	42	42	84
21	Jharsuguda	ITI Jharsuguda	42	42	84
22	Kalahandi	ITI Bhawanipatna, Kalahandi	428	189	617
23	Kandhamal	ITI Phulbani, Kandhamal	352	215	567
24	Kendrapara	SIPT Pattamundai, Kendrapada	337	185	522
25	Keonjhar	ITI Anandapur, Keonjhar	367	110	477
26	Keonjhar	ITI Barbil, Keonjhar	496	358	854
27	Khurda	ITI Bhubaneswar, Khurda	589	267	856
28	Khurda	Special ITI for PWD, Jatni, Khurda	140	42	182
29	Koraput	Gopabandhu ITI AmbagudaKoraput	481	415	896
30	Koraput	ITI Kotpad, Koraput	42	111	153
31	Koraput	ITI Laxmipur, Koraput	105	105	210

32	Koraput	ITI Patangi, Koraput	42	97	139
33	Malkangiri	ITI Malkangiri	248	189	437
34	Malkangiri	ITI Matheli, Malkangiri	63	63	126
35	Mayurbhanj	Purna Chandra ITI Baripada, Mayurbhanj	214	216	430
36	Mayurbhanj	TTI Takatpur, Mayurbhanj	590	463	1053
37	Nawarangpur	ITI Chandahandi, Nabrangpur	84	84	168
38	Nawarangpur	ITI Raighar, Nabrangpur	84	84	168
39	Nawarangpur	ITI Umarkote, Nabrangpur	130	122	252
40	Nayagarh	ITI Nayagarh	83		83
41	Nuapada	ITI Khariar Road, Nuapada	241	218	459
42	Nuapada	ITI Khariar, Nuapada	42	42	84
43	Puri	ITI Puri	319	274	593
44	Rayagada	ITI Gajabahal, Bissamcuttack, Raygada	105	84	189
45	Rayagada	ITI Rayagada	252	179	431
46	Sambalpur	ITI Hirakud, Sambalpur	694	555	1249
47	Sambalpur	ITI Rasanpur, Sambalpur	63	42	105
48	Sonepur	ITI Sonepur	339	315	654
49	Sundargarh	ITI Rourkela, Sunderagarh	1068	691	1759
		Sum Total	15558	11861	27419