



**DIRECTORATE OF TECHNICAL EDUCATION AND TRAINING, ODISHA, CUTTACK**

No. \_\_\_\_\_ / Dtd. \_\_\_\_\_

Response to queries raised by prospective bidders in Pre-Bid meeting dated 12.06.2020 at 11.00AM at DTE&T, Odisha, Killamaidan, Buxibazar, Cuttack against NIT No. 7408 dated 01.06.2020 in the RfP for 'Selection of Agency for assessment of cause of dropout in Govt. ITIs and suggestive measures for retention'

Section/Page No.	Content of RFP requiring clarifications	Change/Clarification requested	Remarks
Section 5 Eligibility Criteria Page 11	2. Annual Turnover - The applicant should have a minimum average Annual turnover from Development Consultancy/ Advisory of Rs 50 lakhs from Indian operations over the last three FY (FY16-17, FY17-18, FY18-19)	Kindly specify sectors permissible under Development Consultancy	Assessment and Evaluation HR Studies sector specific annual turnover
Section 5 Eligibility Criteria Page 11	The applicant should submit, as part of its proposal, an Earnest Money Deposit EMD of INR 50,000 (Rupees Fifty Thousand only), in the form of Demand Draft drawn in favor of DTE&T, Odisha & payable at Cuttack	Given the current travel restrictions, we request that direct bank transfer be allowed for EMD and Tender money deposit.	No Change
Section 6.5 6.5.2 RFP Document Fees Page 14	RFP document fees in form of demand draft of INR 5000/- (non-refundable) drawn in favor of DTE&T, Odisha, payable at Cuttack from any nationalized bank/ scheduled bank to be submitted along with the proposal.		
Section 6 6.5.5 Authentication of Proposals Page 15	The Proposal shall be sent by Registered Post/Speed Post/Courier only.	Given current uncertainty due to lockdown, request that e-submission be allowed	No Change
Section 3 – Scope of work Page 8 & 9	Tracer Studies of ITI graduates: Placed Outside the State / abroad	Kindly indicate the envisaged sample size for this category of stakeholders, approximate percentage of the total	Minimum 8000 & Maximum 10000 ITI graduates (Pass-out) (from last 3 years pass-out data) should be covered for Tracer Study. Data of ITI graduates placed outside state or abroad, will be provided by ITI placement cell.
Section 3 – Scope of work	Data Collection methodology -	Given the ongoing travel restrictions and health	Telephonic call/Video call allowed only for the ITI

Page 8	a. Key Informant Interviews & Focus Group Discussions	concerns of field staff due to COVID-19, we request that telephone/ video call interviews of the sample candidates be allowed.	graduates placed outside the state / abroad.  Face to face interview for rest all who resides within the state of Odisha.
Section 3 – Scope of work Page 9	Sampling - The sample design for a household survey must be stratified in such a way that the sample actually selected is spread over each of the 49 Government ITIs in all the districts of Odisha.	Given the limited timelines suggested for the study, it is suggested that a representative and statistically significant sample of ITIs be selected for the study	The Principal of Govt. ITIs will help to arrange the tracer study. Minimum 5000 & maximum 6000 dropout sample from last 2 years data (including 23% ST, 15% SC, & 10% Girls) to find out the dropout cause and minimum 8000 & maximum 10000 sample for Tracer Study from ITI graduates (Pass-out) from last 3 years data
Page #36, para 11.2	Annexure II: FORMAT FOR POWER OF ATTORNEY	Due to ongoing COVID-19 pandemic, we are not able to obtain the power of attorney. We assume that the Board resolution authorizing the signatory will work in this case.	Yes. Board resolution authorizing the signatory will work
Section 7 Human Resources	Language (2.2.2): English / Hindi with good knowledge on Odia	As per the RFP, Knowledge of Odia has been asked for Team Lead, Dy. Team lead and M&E expert. We request that this condition be relaxed and language requirement be restricted to one core team member	All staffs to be deployed at field should be Odia knowing and at least one core team member must be Odia.
Section 9 Deliverable and Payment Schedule	As per RFP, only one payment tranche has been suggested after submission of final report, verification and final acceptance of report will be done by approval authority from DTET.	This presents a potential risk to the consulting firm wherein 100% payment is received as a single payment after 5 months from project inception.  We request that two additional intermediate payment milestones be introduced on submission of inception report and draft report	Consulting firm should submit interim report within 60 days of LOA acceptance with minimum 30% of work done and will be eligible for 30% payment. Rest 70% payment after submission of final report and acceptance of report after verification by approval authority from DTET.
Section 10 Evaluation and Selection	1.1 The applicant should have at least one evaluation study of minimum value of Rs 20 lakhs to Govt. organizations in the last 5 years	Kindly clarify that only ONE project needs to be included for this for 15 marks. Else kindly provide scoring breakup with respect to the number of projects	Highest single project value from each bidder will be taken into consideration for scoring in this section. Single project with highest value among bidders will be given as full 15 marks and rest

			single project from other bidders will be calculated in proportional basis.
Section 10 Evaluation and Selection	2. Consultancy Team*: No. of CVs submitted that meets the minimum qualification and experience requirements	Kindly provide the scoring details for the team members	Scoring details for team members already given from SL No- 2.1 to 2.4 of <b>“Technical Evaluation Criteria”</b> under Section 10.  Note: Highest score for each team member will be given based on his/her highest qualification and experience over and above the minimum requirements
6.28 Bid Prices/Page 25	Bid Price should be based on per trainee sample basis with minimum 8000 trainees (existing and pass-out) for tracer study and minimum 5000 dropout trainees for evaluation of dropout cause from last two years data of Govt. ITIs only	Financial proposal will quote for one (1) student for Tracer Study or for 8000 students.  Similarly, financial proposal will quote for one (1) dropout student or for 5000 students	Per trainee basis with subject to minimum 5000 & maximum 6000 dropout sample from last 2 years data to find out the dropout cause and minimum 8000 & maximum 10000 sample from last 3 years data for Tracer Study of ITI graduates (Pass-out)
	ITI Graduates	ITI Graduates means pass-out students of ITI. Is it right?	Yes. ITI graduates means, ITI Pass-out students
3.a Dropout Analysis of ITI trainees (page no.6)	To investigate the present status of ITI program focusing on student enrollment, dropout and completion trends	The study team will require secondary information like enrolment, Dropout of all Govt. ITI, contact details, employer details etc. It is expected that DTET will provide this information. Kindly clarify it.	The Principal of Govt. ITIs will help to provide information like enrollment, dropout, contact details, address etc. ITIs Placement Cell will provide employer details as per the availability.
Timeline		With the suggested timeline will be modified according to COVID-19, Pandemic situation or it will be fixed as per ToR.	It can be modified as per the occurrence of Force Majeure

(Reghu G)  
DTE&T, Odisha, Cuttack